



Student Placement Report Form

Student Name

Date of Placement

Thank you for providing a placement opportunity for a student from the Publishing course at the University of Plymouth. This report provides each student with a personal evaluation of their placement and indicates their performance within the three areas of course development: Practical Skills, Managerial and Organisational Abilities, and Professional Working Practice.

Could you please complete and return this report to: Paul Honeywill, Room M12, Faculty of Arts, University of Plymouth, Scott Building, Drake Circus, Plymouth PL4 8AA, United Kingdom

The student is entitled to see this report before the Final Assessment

Your Name and Position

Company

Address

Telephone Number

Could you please comment on the following

1) Technical ability

2) Familiarity with terminology and specifications

3) An ability to work to fixed deadlines

4) An ability to organise and manage work

5) Work effectively within a team, and sustain effective working relationships

6) Demonstrate an ability to evaluate their contribution to your company during work placement

7) Show an understanding of the publishing and book production business

8) Show a familiarity with the developments within the publishing industry

9) Any other comments

Signed

Date

Thank you for your assistance